



ಬಿ.ಎಂ.ಎಸ್. ತಾಂತ್ರಿಕ ಮತ್ತು ವ್ಯವಸ್ಥಾಪನಾ ಮಹಾವಿದ್ಯಾಲಯ
BMS INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(Autonomous Institution affiliated to VTU, Belagavi)
 Avalahalli, Doddaballapur Main Road, Bengaluru - 560119.



Ref. No.: BMSIT&M/Exam/2025-26/ 349

Date: 13-10-2025

CIRCULAR

Subject: Submission of Application Form for Photocopy and Challenge valuation
 PG (MCA) – 2022 & 2023 Batch Arrears – Reg.

The students are invited to Submit Application Forms for the Photocopy and Challenge Valuation for PG (MCA) – 2022 & 2023 Batch Arrears courses of which the examination conducted in July / Aug - 2025, with Provisional Results Declared on **11.10.2025**

A. Photocopy and Challenge Valuation:

1. Photocopy (PC) of Answer Script (Applicable to all Theory Courses):

The Students shall request for a **Photocopy** of their answer scripts by Applying for the respective courses separately with a fee of **Rs. 400/-** Per Course along with the Application Fee of **Rs. 20/-** Per Candidate (**Applicable to all Theory Courses**).

2. Challenge Valuation (Applicable to all Theory Courses):

The Students shall apply for the **Challenge Valuation** of their answer script of the respective courses separately by paying a fee of **Rs. 6000/-** Per course and an application fee of **Rs. 20/-** Per Candidate (**Applicable to all Theory Courses**).

Note: If a student is awarded with higher grade in Challenge Valuation, 50% of the fee paid by the student shall be refunded.

The deadlines for *applying Photocopy and Challenge Valuation are as follows.

Sl. No.	Event	Last Date	Last Date with Fine
1.	Issue of Application form by the Respective Department for the Photocopy	13-10-2025	-
2.	Last date for Submission of Application for Photocopy	15-10-2025	16-10-2025 500/-
3.	Photocopy Distribution to the students	17-10-2025	-

4.	Last date for submission of Challenge Valuation Application Form	23-10-2025	24-10-2025 500/-
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For further information about photocopy/Challenge Valuation/Makeup Examination please refer to the examination terms and conditions attached with the circular.

*The steps to submit the applications are as below:

- Students shall collect the application forms (Form A and Form B) from their respective departments.
- The prescribe fee shall be remitted to the Bank by collecting the challan at the Account Section.
- Submit the application form, Green receipt & student passbook copy to the respective department within the due date.

Note: Application Needs to be Submitted within the due date. If not, the application stands rejected and the fee paid will not be refunded.

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CoE 13.10.2025

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Principal

Examination Terms and Conditions

Photocopy Process

1. Photocopy of answer scripts for SEE is permissible exclusively for theory courses and Photocopy is not applicable for the Laboratory Courses.
2. The Students can apply for the Photocopy process within the stipulated time frame for all the courses, excluding those involved in malpractice.
3. Separate applications must be submitted for the photocopy and revaluation.
4. The students applied for the photocopy will receive a hard copy of the answer script at the exam section on the specified date.

Challenge Valuation Process:

1. The option for Challenge Valuation processes for SEE is applicable for all theory courses.
2. Students can apply for the Challenge Valuation process within the specified time frame for all the courses, excluding those involved in malpractice.


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Copy to:

1. Examination office file.
2. All HoDs, All Deans, Notice Boards.
3. Admin Office, Accounts Officer, Website.

Subscription price, Five Dollars per Annum in Advance. Single Copies, Fifteen Cents. Entered as Second-Class Matter, October 3, 1917. Postpaid.

Acceptance for mailing at special rate of postage provided for in Act of October 3, 1917. Approved for mailing at special rate of postage provided for in Act of October 3, 1917.

Published by THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION, 535 North Dearborn Street, Chicago, Ill.

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BMS INSTITUTE OF TECHNOLOGY AND MANAGEMENT
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 Avalahalli, Doddaballapur Main Road, Bengaluru - 560064.



Form A

PHOTOCOPY APPLICATION FORM

(To be submitted by the students to the college through respective branch)

Name of the Student	(Fill in Capital Letters Only)		
University Seat No. (USN)	(Fill in Capital Letters Only)		
E-mail Address	(Fill in Capital Letters Only)		
Phone Number / Mobile	(Provide Mobile number only)		
Circular Number & Date	(Provide bank account number only)		
Batch Year	(Fill in Capital Letters Only)		
Challan No:	(Fill in Capital Letters Only)	Date:	

No.	Sem.	Course Code	Course Title	Photocopy of Answer Scripts ₹ 400.00/- per course
1.				
2.				
3.				
4.				
5.				
6.				
7.				
Application Fees				Rs. 20/-
Sub Total Fees				
Total Fees in words:			TOTAL	

NOTE

1. UG/PG Programs: Photocopy fee per subject/course: ₹400/- per script.
2. Photocopy is not available for practical courses for further information please refer circular.
3. No modifications will be permitted once the Photocopy application deadline is passed.

UNDERTAKING BY STUDENT

I hereby state and undertake as follows:

1. I have read and understood the instructions provided along with this application.
2. I have verified all the entries, including course title/course codes in the application form and state that they are correct and that I will not request changes to this application once submitted to college.
3. I will pay the necessary fees to college offline/online and I understand that announcement of Answer Script Viewing/Photocopy distributions are subject to payment of fees within time.
4. I have calculated the fee correctly as per the fee structure. If my payment calculation is incorrect, I undertake to pay the correct fees.
5. I have submitted this application to the college as per the requirements.
6. I have signed the application and retained a copy of this signed application with my reference.

Date:

Place:

Signature of Student

Proctor Signature

Head of the Department



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CHALLENGE VALUATION APPLICATION FORM

(To be submitted by the students to the college through respective branch)

Name of the Student	(Fill in Capital Letters Only)		
University Seat No. (USN)	(Fill in Capital Letters Only)		
E-mail Address	(Fill in Capital Letters Only)		
Phone Number / Mobile	(Provide Mobile Number Only)		
Bank Account No.	(Provide Bank Account Number Only)		
Bank Name	(Fill in Capital Letters Only)		
Bank IFSC Code	(Fill in Capital Letters Only)		
Challan No:	(Fill in Capital Letters Only)	Date :	

No.	Sem	Course Code	Course Title	Challenge Valuation of Answer Scripts ₹ 6000/- per course
1				
2				
3				
4				
5				
6				
7				
Application fees				Rs.20/-
Total fees in words:			Total Fees	

NOTE

- UG / PG Programs: Challenge Valuation fee ₹ 6000/- per course.
- No modifications will be permitted once the challenge valuation application deadline is passed.
- For further information about challenge valuations, please refer examination terms and conditions attached with circular.

UNDERTAKING BY STUDENT

I hereby state and undertake as follows:

- I have read and understood the instructions distributed along with this application.
- I have verified all entries, including course title /course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
- I will pay the necessary fees to college offline and I understand that announcement of challenge valuation results are subject to payment of fees within time.
- I have calculated the fees correctly as per fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
- I have submitted this application to the college as per the requirements.
- I have signed the application and retained a copy of this signed application my reference.

Date:

Place:

Signature of Student

Proctor Signature

Head of the Department